



PHOENIX SYSTEMS UK LTD

# TRAINING & CONTINUOUS IMPROVEMENT LEADER

We're looking for a full time Training and Continuous Improvement Leader to join our Operations Team at our Fareham Head Office.

Phoenix Systems UK Limited are your PCB, and contracted electronics turnkey solutions provider, for the manufacture of electronic equipment and printed circuit board assemblies, to the aerospace, defence, medical, transport, automotive, education and industrial sectors.

**If you're interested, submit your CV today!**

All applicants are required to email their CV to:  
[richardl@phoenixsystemsuk.com](mailto:richardl@phoenixsystemsuk.com)



# TRAINING & CONTINUOUS IMPROVEMENT LEADER

The Training and Continuous Improvement Leader will conduct the training of new and existing staff to be able to work to the requirements of all IPC certified standards used within the business and support other training requirements, including aspects of Health and Safety, Lean and ESD.

## What you'll do:

Work closely with all areas of the business, to develop and implement Continuous Improvement action plans. Identify, justify and lead Continuous Improvement projects using appropriate Continuous Improvement tools/methodologies.

- Provide in house training & recertification of existing staff to the above standards.
- Assist with the interview/trade test process to identify suitable new staff.
- Review internal training levels with a view to developing existing staff as far as possible.
- Manage the skills matrix .
- Assist with production/QA/QC workload as and when required.
- Provide external training to customers, either onsite or offsite If required.
- Manage continuous improvement, by Identifying, agreeing, developing, and maintaining improvement projects, supporting plans and the overall improvement program for manufacturing operations. Attend Management meetings to discuss new ideas, updating the CIB, writing reports including cost analysis.
- Manage and maintain 5s, including the red tag area and Lean leaders.
- Review and carry out audits.



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## What you'll bring:

- Advanced user of Microsoft office
- Ability to communicate effectively to all levels
- Must be able to work under own initiative
- Good time management skills
- Disciplined and controlled approach
- Presentation skills
- Have a continuous improvement / lean mindset
- Work to a right first time / first time through attitude
- Energetic and enthusiastic
- Problem solving skill set

## Qualifications & Essentials:

- Certified to train to IPCA-610, IPCA-620 & J-STD-001
- Certification to train to IPC7711/7721 and any other IPC standard would be beneficial
- Electronics qualification would be beneficial (NVQ, Degree)
- Comprehensive understanding of ESD Controls and ability to teach this to others
- Reading & understanding Engineering Drawings & Instructions
- Recognised 5s/Lean certification
- Experience in continuous improvements, cost savings

## Why Phoenix Systems?

We are a family run business with over 20 years of experience and competence in the PCB, PCBA, electronics manufacturing and turnkey box build assembly facility, always embracing and investing in the latest cutting edge technology.

- Perks at Work membership providing 100s of discounts with a range of brands
- Pension Scheme
- Maternity/ Paternity packages
- Early finish Friday
- 24 Days Holiday with the ability to buy up to an extra 5 days holiday
- Employee referral bonus
- Free parking