



PHOENIX SYSTEMS UK LTD

TEST TEAM LEADER

We're looking for a full time Production Test Team Leader to join our Manufacturing Team at our Fareham Head Office.

Phoenix Systems UK Limited are your PCB, and contracted electronics turnkey solutions provider, for the manufacture of electronic equipment and printed circuit board assemblies, to the aerospace, defence, medical, transport, automotive, education and industrial sectors.

If you're interested, submit your CV today!

All applicants are required to email their CV to:
richardl@phoenixsystemsuk.com



TEST TEAM LEADER

The Test Team Leader is responsible for the test and diagnostics of all production PCB assemblies (i.e., those released from NPI status and does not include repairs and returns) including planning and managing departmental workload. They will ensure a positive working relationship is maintained with the Technical Team Leader so that common resource is efficiently shared between departments

What you'll do:

- Be responsible for discipline in your section. This includes time wasting / talking etc., extended tea / dinner breaks, housekeeping, control of kits by operators, health, and safety risks etc.
- Ensure that procedure all relevant PV and test procedures are being followed and carry out operator audits IAW PV505.
- Ensure that every operator is trained for the tasks that they undertake and that this is correctly reflected in the skills matrix. Also ensure that they have the correct tools / resources to do the job efficiently, know how long it is meant to take, due delivery date etc.
- To respond to any difficulties that may occur immediately and assess the situation and make a judgment as to whether the job can carry on.
- To ensure that all operator queries are logged correctly (to include signature and date) and either resolved or passed on to a manager to be answered.
- To act as a floater on any job where there is a requirement. (If an operator is out sick for instance).
- To inform production control, daily if required, of any problems, which may affect delivery to customer & monthly targets.
- To inform personnel of any absences, either permanent or contract staff, which are not pre-booked holiday or known sickness.
- To give brief written status of any jobs as required
- To give feedback on any operator for appraisals, reviews etc. as required.



TEST TEAM LEADER

What you'll do:

- To liaise with inspection and inform manager of any paperwork required for goods ready to be shipped.
- To advise when sundries / tools etc. are needed before we run out.
- Ensure that ALL operators, whether permanent or contractors, fill out their timesheets DAILY to reflect the work that they have done. Time sheets to be handed in on Monday am to personnel.
- To attend meetings as and when are required.
- To liaise with Customers if required and to show them around your section

What you'll bring:

- Excellent communicator, written, IT and verbal at all levels
- Must be able to work under own initiative.
- Motivated
- Good time management skills.
- Calm and collected with ability to work under extreme pressure.
- Structured and logical approach to problem solving.
- Must be able to motivate staff.
- Must be vigilant

Why Phoenix Systems?

We are a family run business with over 20 years of experience and competence in the PCB, PCBA, electronics manufacturing and turnkey box build assembly facility, always embracing and investing in the latest cutting edge technology.

- Perks at Work membership providing 100s of discounts with a range of brands
- Pension Scheme
- Maternity/ Paternity packages
- Early finish Friday
- 24 Days Holiday with the ability to buy up to an extra 5 days holiday
- Employee referral bonus
- Free parking